

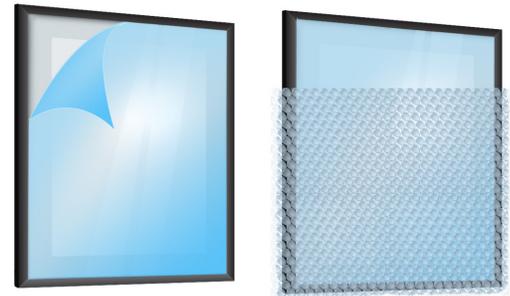
# Guide to Proper Packaging

## Framed Artwork

Whether it's a masterpiece or a family-created treasure, it is important to properly protect your artwork so it can hang in its new home without a scratch.

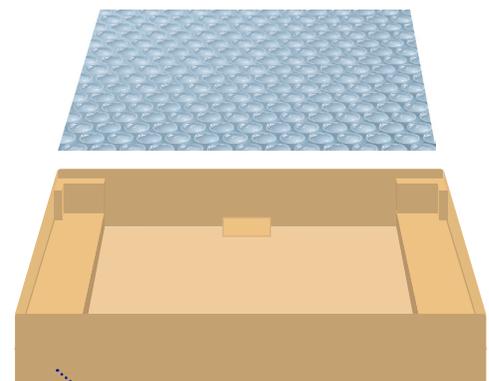
### Protect the Item

- If the artwork includes a pane of glass, apply tape or adhesive film over the glass to prevent tearing of the artwork in the event of breakage.
- Surround the artwork with a minimum of 3" (7.6 cm) of cushioning material or air filled packaging.



### Pick the Right Box

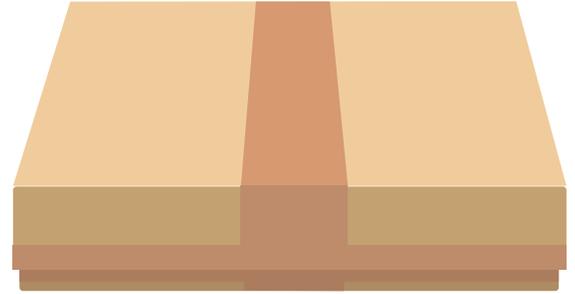
- Use a new corrugated shipping container (avoid using old boxes) that's free of any punctures, tears or corner damage, and ensure all its flaps are intact.
- Ensure the weight of the contents does not exceed 50% of the gross weight limit indicated on the Box Manufacturer's Certificate on the box.
- Ensure the box is rated at a minimum Edge Crush Test (ECT) value of 32 lbs./inch or bursting test of 200 lbs./sq. inch, as indicated on the Box Manufacturer's Certificate.



Note that shipping artwork using a metal hard shell case as outer packaging requires special handling and applicable charges will be applied. These packaging guidelines (the "Guidelines") are not intended to be a comprehensive guide for packaging items that Purolator Inc. ("Purolator") accepts for shipment. Purolator makes no warranties, expressed or implied, regarding the information contained in these Guidelines. Proper packaging is the sole responsibility of the shipper. In no event will Purolator's liability exceed the limitations on liability set out in Purolator's published terms and conditions ("Purolator's Terms and Conditions") as found at [www.purolator.com](http://www.purolator.com). For more information contact customer service at 1 866 SHIP 123 and refer to Purolator's Terms and Conditions.

## Seal Boxes Securely

- Apply tape to a clean dry surface only.
- Use pressure-sensitive adhesive tape (packing tape), water-activated reinforced tape, or water-activated paper tape (minimum 60-lb [27-kg] grade) that measures at least 3" (7.6 cm) in width.
- Do not seal the package using masking, cellophane, scotch or duct tape.
- Do not put string, plastic strapping, elastic bands or paper overwrap around the package.

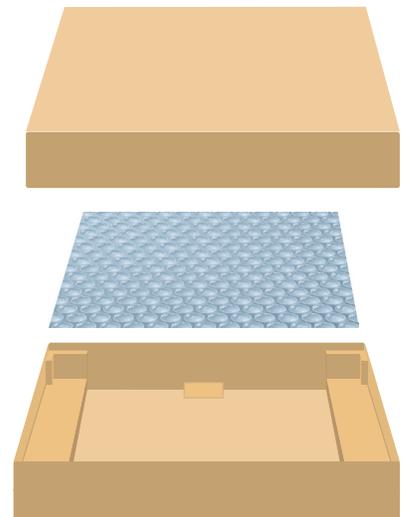


## Artwork Packaging Systems

If you are a frequent shipper of artwork, you may want to consider obtaining specialized packaging for that purpose. There are several available, including:

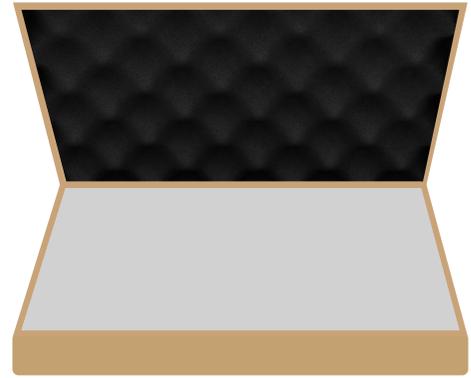
### Corrugated Tray Carton

- Carton construction incorporates double-wall structures at corners, providing additional protection against impact and compression.
- Bubble-type wrap is used for additional protection and movement limitation within the carton.
- Honeycomb is used to provide rigidity against bending and breakage.



## Fabricated Artwork Shipper

- Carton construction is a one-piece “pizza box” style carton incorporating double wall structures at corners.
- Top and bottom of carton are lined with plastic to protect against punctures.
- Foam lines the carton interior to secure the product and protect from compression and impact.
- Usually cut to size to minimize labour and materials required to pack and ship.



## Hard Shell Case

- Fabricated from plywood and steel with foam interior to cradle the product and protect against compression and impact.
- Requires larger initial investment but can endure multiple shipment cycles and provide high degree of protection.

